

SIGNATURE SCHOOL LUNCH PROCEDURES 2016-2017

Lunch Procedures

- Students must sign up online by 10:30 a.m. at <http://lunch.signature.edu>. if they are eating at Lic's or Milanos
 - Juniors and seniors who plan to utilize one of the two Silent Study rooms must also sign up online because seating is limited in these locations. Students who sign up for the Silent Study rooms need to bring their lunch and arrive in the room by 11:40 a.m.
 - All students who do not sign up online are expected to eat on campus on the fifth floor of the Victory, at the Grassy Knoll, or at club meetings
 - Students may get carryout from or dine in at the following locations*:
 - Lic's
 - Milanos
 - Students may get carryout ONLY (no dine-in) from the following locations* and eat at the Commons or Grassy Knoll:
 - Subway
 - Chick-fil-A
- *Lunch locations may be altered periodically upon approval of the Executive Director.*
- It is the **student's** responsibility to initial the clipboard with the teacher on duty at those locations requiring sign-in.
 - **Once a student leaves the school, she/he may not re-enter until 12:05 p.m. This means that the student must bring her/his lunch if she/he is going to a club/group meeting.**

Common Guidelines During Lunch

- **All freshmen will eat on the fifth floor of the Victory the first semester (unless attending a club/group meeting).**
- State law prohibits people from taking food from one restaurant and eating at another.
- Students who bring their lunch from home may eat on the fifth floor of the Victory or outside at the "Grassy Knoll" located on the Civic Center side of Signature School.
- **Students may not eat in any of the lounge areas of the Science Center or on other floors of the Victory or wander throughout the building during lunch.**
- Students are reminded not to litter and to be respectful of people on the Downtown Walkway.

- Students may not wander up and down Main Street and should cross the street at the intersection with the light.
- **Students may not meet non-Signature students during lunch.**
- If students meet parents/relatives for lunch, the parent/relative must come inside the school, get a nametag from Ms. Muehlbauer, and sign out her/his child.
- Students may not be in the main building, the Victory, or the Science Center during lunch period unless under the direct supervision of a teacher.

Failure to Comply with Lunch Procedures

- The Executive Director establishes the policy for those students who fail to comply with the above procedures and guidelines.
- Repeated offenses or failure to comply will result in suspension and/or expulsion.

Approved by Signature School Board of Directors: August 2, 2016