



**Class of 2017**  
**Senior Calendar of End-of-Year Events**

*Congratulations,  
Signature Seniors!*

The following information is posted on the [www.signature.edu](http://www.signature.edu) homepage.

# *Signature Seniors. . . Class of 2017*

May

<b>May 1-19</b> <b>May 1-19</b> <b>FINAL GRADES OF ALL SENIORS DUE BY 3:30 PM FRIDAY, MAY 12</b>	<b>AP Testing</b> <b>IB Testing</b> <b>Final Exams</b>	<b>ALL TESTING SCHEDULES ARE POSTED ON SCHOOL WEBSITE</b>
<b>MAY 5- FRIDAY</b>	<b>DEADLINE FOR SENIOR MAKE-UP WORK</b>	
<b>MAY 15- MONDAY</b>	<b>PERIODS 1, 3, 2, 4- SENIORS REPORT</b>  <b>HONORS RECEPTION</b>	<b>Dismissal – 3:15 PM</b>  <b>6:00 PM SW Indiana Career and Tech Center (Lynch Road)</b>
<b>May 16 – TUESDAY</b>	<b>COMMENCEMENT REHEARSAL – SENIORS REPORT AT 9:00 AM AT VICTORY THEATRE</b>  <b>Spanish HL &amp; SL p 1</b>  <b>SENIOR LUNCHEON</b>	<b>9:00 AM – 11:00 AM Victory Theatre</b>  <b>Yearbook Distribution 11:10-11:30 AM</b>  <b>Dismissal – 11:30 AM</b>  <b>12-1:45, 1 &amp; 45T, V5</b>  <b>2:00-4:00 PM First Presbyterian Church (609 SE Second Street)</b>
<b>May 17 - WEDNESDAY</b>	<b>PERIODS 1 &amp; 2- SENIORS REPORT</b>	<b>8:30-10:10 (1st), 10:20 AM – 12:00 noon (2nd)</b>  <b>Dismissal - noon</b>
<b>May 18 – THURSDAY</b>	<b>LAST STUDENT DAY</b> <b>End of Semester</b>  <b>PERIOD 5 &amp; 8 -SENIORS REPORT</b>  <b>COMMENCEMENT</b>	<b>8:30 – 10:10 AM (5<sup>th</sup>), 10:20 AM – 12:00 noon (8<sup>th</sup>)</b>  <b>Dismissal – noon</b>  <b>5:30 PM – Seniors Report to Victory Fourth Floor Studio</b> <b>6:30 PM – VICTORY THEATRE</b>
<b>May 19 – FRIDAY</b>	<b>PM Late Biology (AP)</b>  <b>PM Late German (AP)</b>  <b>AM French SL, p 2</b>  <b>Teacher Workday</b>	<b>12-3:30 PM, 6LT,V5E</b>  <b>12-4+, V3, 4LT</b>  <b>8:30 – 10:15, 13 T, V5E</b>
<b>May 26 – Friday</b>	<b>Grades Posted</b>	

## **FINAL EXAM POLICY**

If a student is absent on the day of his or her final, he or she must provide a **doctor's statement** in order to make up the final. The student must contact the teacher to re-schedule the exam.

**All textbooks must be turned in prior to the student's taking finals.** Any textbooks that are lost or damaged must be paid for by the student to whom the book was rented.

**Please be sure all fees are paid.** This includes the student's Book Rental and Fees Invoice, AP Invoice, and IB Invoice. Unpaid balances will be turned over to a collection agency. Please contact Ms. Ashley DiMarco ([ashley.dimarco@signature.edu](mailto:ashley.dimarco@signature.edu)) if you have questions.

**The AP/IB Exam Schedule and the Final Exam Schedule are posted on the school's website. All exams will begin promptly at the time scheduled.**

## **Commencement Speaker**

**Auditions – Thursday, May 4, 2017**

- Date:** May 4, 2017 (Thursday)  
Must sign up by 3:30 PM Tuesday, May 2; sign-up sheet will be on Ms. Muehlbauer's desk
- Time:** 3:30 PM
- Location:** Room 605
- Eligibility:** GPA, Attendance, Community Service, Character
- Criteria:** Speaking ability—articulate, poised  
Content  
Organization/delivery technique  
Contribution to Signature School
- Format:** Students are asked to give a two to three minute mini speech on "*What it means to be a Signature School graduate.*" This preview will serve as a basis for the Commencement speech.

**HONORS AND SCHOLARSHIP RECEPTION**  
**MONDAY, MAY 15, 6:00 PM**

This reception recognizes and honors all seniors, and all seniors should attend. Families and friends are invited and encouraged to come.

Date: Monday, May 15  
Time: 6:00 PM  
Location: *Southern Indiana Career & Technical Center*  
1901 Lynch Road  
Evansville, Indiana 47711

**Important Information for Seniors**

1. All textbooks must be turned in on the day of the final exam. If a book is lost or damaged, the replacement cost of the book must be paid by the student to whom the book was rented. See Ms. Muehlbauer.
2. All fees must be paid. This includes your Book Rental and Fees Invoice, AP Invoice, and IB Invoice. All unpaid invoices will be turned over to a collection agency. Contact Ms. DiMarco ([ashley.dimarco@signature.edu](mailto:ashley.dimarco@signature.edu)) if you have questions.
3. National Honor Society stoles and all other cords (with the exception of Mu Alpha Theta cords) must be returned after Commencement. Please see Ms. Muehlbauer and Ms. Roscoe at the tables in the Victory lobby immediately following the ceremony to turn in your cords and stoles. They will then give you your diploma. We will not be able to mail diplomas.
4. The Student Services Office must receive the following items by Friday, April 28, at 3:30 PM:
  - a complete list of all colleges to which you have been accepted—this list should include the college you plan to attend and all those to which you were accepted but are declining admission
  - a complete list of ALL scholarships and grants (dollar amount and name of college or scholarship source) offered to you even if you do not plan to attend a particular college/university
  - name of the college you have decided to attend

# Commencement Ceremony

- When:** **Thursday, May 18, 2017 – 6:30 PM**  
SENIORS SHOULD MEET ON 4<sup>TH</sup> FLOOR OF  
THE VICTORY (Studio) AT 5:30 PM
- Where:** **Victory Theatre  
600 Main Street  
Evansville, Indiana 47708**
- Attendance:** **Student attendance and participation in Commencement is optional and not mandatory. Attendance at rehearsal is required to participate in Commencement. Students who choose to participate in the ceremony must follow these Signature guidelines. Notify Ms. Roscoe by Monday, May 8, if you do not plan to participate in the ceremony.**
- Seating:** **There are no tickets or reserved seating. Plenty of room is available for family and friends.**
- Diplomas:** **Students will receive jackets for their diplomas during the ceremony. After the ceremony, students will pick up their diplomas at a table which will be set up in the foyer of the Victory Theatre.**
- Dress:** **Signature School Commencement is a formal affair celebrating the accomplishments of the Class of 2017.**  
  
*Gentlemen: white dress shirt/tie, dress pants or khakis  
NO POLO-TYPE SHIRTS, NO JEANS OR SHORTS  
Ladies: skirt, dress, or dress pants  
NO JEANS OR SHORTS*  
  
*Shoes: Students should wear “regular” shoes - no flat sandals, no flip-flops, no Nike/Reebok types of shoes. Girls may wear “dressy sandals” with heels.*

*Students should not carry any items into the Victory Theatre during the ceremony.*

**ANY STUDENT WHO DOES NOT MEET THE DRESS REQUIREMENTS WILL NOT BE ALLOWED TO PARTICIPATE IN THE CEREMONY.**

**PLEASE REMEMBER THAT PARTICIPATION IS NOT MANDATORY.**