

SIGNATURE SCHOOL LUNCH PROCEDURES

2019-2020

LUNCH PROCEDURES

- Students must sign up online at <http://lunch.signature.edu> or on the clipboard in the lobby by 10:30 AM if they are eating at Lic's.
- Sophomores, juniors, and seniors who plan to utilize the Silent Study room must also sign up online by 10:30 AM because seating is limited. Students who sign up for Silent Study need to bring their lunch and arrive in the room by 11:40 AM.
- All students who do not sign up online are expected to eat on campus on the fifth floor of the Victory, at the Grassy Knoll, at club meetings, or the third/fourth floor classrooms of the main building.
- Students may get carryout from or dine in at the following location*:

Lic's

- Students may get carryout ONLY (no dine-in) from the following locations* and eat on campus:

Subway	Gangnam Korean Cuisine	Jimmy John's	Keylee's Pizza and Creamery
Chick-fil-A	River Kitty Café	Milano's	Angelo's

**lunch locations may be altered periodically upon approval of the Executive Director.*

- It is the **student's** responsibility to initial the clipboard with the teacher on duty at those locations requiring sign-in.
- If the student is going to a club/group meeting, she/he must bring her/his lunch.

COMMONS GUIDELINES DURING LUNCH

- **All freshmen will eat on the fifth floor of the Victory the first semester (unless attending a club/group meeting).**
- State law prohibits people from taking food from one restaurant and eating at another.
- Students (except first semester freshmen) who bring lunch from home may eat on the fifth floor of the Victory, outside at the "Grassy Knoll" located on the Civic Center side of Signature School, or the third/fourth floor classrooms of the main building.
- **Students may not eat in any of the lounge areas of the Koch Center, on other floors of the Victory (unless so directed by faculty or staff), or wander through the building during lunch.**
- Students are reminded not to litter and to be respectful of people on the Downtown Walkway.
- Students may not wander up and down Main Street and must cross with the light at each intersection.
- Students may not meet non-Signature students during lunch.
- If students meet parents/relatives for lunch, the parent/relative must come inside the school, get a visitor badge from the office, and sign out her/his child.
- Students may not be in the main building, the Victory, or the Koch Center during lunch period unless under the direct supervision of a teacher.

FAILURE TO COMPLY WITH LUNCH PROCEDURES

- The Executive Director establishes the policy for those students who fail to comply with the above procedures and guidelines.
- Repeated offenses or failure to comply will result in suspension and/or expulsion.

Approved by the Signature School Board of Directors on August 5, 2019.