

SIGNATURE SCHOOL LUNCH PROCEDURES

2023-2024

GUIDELINES DURING LUNCH

- **All freshmen will eat in the KC Commons the first semester (unless attending a club/group meeting).**
- State law prohibits people from taking food from one restaurant and eating at another.
- Students should get lunch and arrive at lunch locations promptly.
- **Students may not eat in any of the lounge areas of the Koch Center, undesignated classrooms, in the Victory (unless so directed by faculty or staff) or wander through the building during lunch.**
- Students are reminded not to litter and to be respectful of people on the Downtown Walkway.
- Students may not wander up and down Main Street and must cross with the light at each intersection.
- Students may not meet non-Signature students during lunch.
- If students meet parents/relatives for lunch, the parent/relative must come inside the school, get a visitor badge from the office, and sign out her/his child.
- Students may not be in the main building, the Victory, or the Koch Center during lunch period unless under the direct supervision of a teacher.

LUNCH PROCEDURES

- Sophomores, juniors, and seniors who plan to utilize the Silent Study room must sign up in the office by 10:30 AM because seating is limited. Students who sign up for Silent Study need to bring their lunch and arrive in the room by 11:40 AM.
- All students who do not sign up for silent study are expected to eat on campus at the following locations:
 - Freshmen: KC Commons or club meetings (1st semester only)
 - Sophomores, Juniors, Seniors: Grassy Knoll, Silent Study, or KC Commons if space allows
- Students may get carryout ONLY (no dine-in) from the following locations and eat on campus:

Lic's*	Gangnam Korean Cuisine*	Milano's*	Angelo's
Subway	River Kitty Café	Jimmy John's	
Bargetown Market	Insomnia Cookies	Joe Brewski*	

**Carry-out options for first semester freshmen.*

Lunch locations may be altered periodically upon approval of the Executive Director.

- It is the **student's** responsibility to initial the clipboard with the teacher on duty at those locations requiring sign-in.
- If the student is going to a club/group meeting, she/he must bring her/his lunch.

FAILURE TO COMPLY WITH LUNCH PROCEDURES

- The Executive Director establishes the policy for those students who fail to comply with the above procedures and guidelines.
- Repeated offenses or failure to comply may result in suspension and/or expulsion.